



**AUTHORIZED FEDERAL SUPPLY SCHEDULE INFORMATION TECHNOLOGY
SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT,
SOFTWARE & SERVICES**

Special Item No. (SIN) 54151S Information Technology Professional

Services NAICS CODES: *

518210 Data Processing, Hosting, and Related Services
541511 Custom Computer Programming Services 5
541512 Computer Systems Design Services
541513 Computer Facilities Management Services
541330 Engineering Services
541519 Other Computer Related Services
541712 Research and Development in the Physical, Engineering & Life Sciences
541611 Administrative Management and General Management Consulting Services
541711 Research and Development in Biotechnology
541618 Other Management Consulting Services
541690 Other Scientific and Technical Consulting Services
541990 All Other Professional, Scientific, and Technical Services
611420 Computer Training

PSC CODES:

D302-IT Developmental Services
D306-IT Systems Analysis Services
D307-Automated Information Systems Design and Integration Services
D308-Programming Services
D311-IT Data Conversion Services
B544-Special Studies/Analysis-Technology
B506-Special Studies/Analysis-Data (other than scientific)
D399-IT and Telecom-other IT and Telecommunications
B599-Special Studies/Analysis-other
B505-Special Studies/Analysis-Cost Benefit

Solution Technology Systems, Inc. (STSI)

1600 Wilson Blvd., Suite 1300

Arlington, VA 22209

Telephone: 703-522-2696 - Fax: 703-522-4182

www.stsiinc.com

Contract Number: **GS-35F-404DA**

Period Covered by Contract: **July 12, 2016 through July 11, 2021**

Pricelist current through Mod A812 effective July 19, 2020

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is <http://www.gsaadvantage.gov>



CUSTOMER INFORMATION:

1. Awarded Special Item Number(s):

SIN	Description
54151S	IT PROFESSIONAL SERVICES

1b. Identification of the lowest priced labor category description and hourly rate awarded under the contract is:

Labor Category Description	GSA Hourly Rate
Technical Writer	On-site: \$65.66 Off-site: \$68.94

1c. Labor Category Descriptions of all corresponding commercial job titles, experience, functional responsibility and education are outlined on Pages 13-23 within this pricelist.

2. Maximum Order: \$500,000 per SINs

3. Minimum Order: \$100

4. Geographic Scope of Coverage: The Geographic Scope of Coverage is Domestic Delivery. This is delivery within the 48 contiguous states and Washington, DC.

5. Quantity Discounts: None

6. Volume Discounts: None

7. Prompt Payment Terms: Net 30 Days from receipt of invoice or date of acceptance, whichever is later.



8. **Government Purchase Cards:** Government Purchase Cards will be accepted at, under, or above the micro-purchase threshold.
9. **Government Educational Institutional Discounts:** The Government Educational Institutions are offered the same types of discounts and concessions under this contract as all other Government customers.
10. **Foreign Items:** No foreign items are awarded under this contract.
11. **Normal Delivery Terms** – As negotiated between Contractor and the Ordering Activity
- 11b. **Expedited Delivery Terms:** As Negotiated between Contractor and the Ordering Activity
- 11c. **Overnight/2-Day Delivery Terms:** As negotiated between Contractor and the Ordering Activity
- 11d. **Urgent Requirements:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.
12. **FOB Point:** Destination
13. **Ordering Address:** **Solution Technology Systems, Inc.**
Attn: GSA Orders
1600 Wilson Blvd, Suite 1300, Arlington, VA 22209
703-522-2696 (phone)
703-522-4182 (fax)
helpdesk@stsiinc.com
14. **Payment Address:** **Solution Technology Systems, Inc.**
Attn: Accounts Receivable
1600 Wilson Blvd, Suite 1300, Arlington, VA 22209
703-522-2696 (phone)
703-522-4182 (fax)
15. **Warranty/Guarantee Provisions:** All services performed under this contract will be guaranteed to completed in a satisfactory workmanlike manner as delineated with this Authorized FSS IT Schedule Pricelist.
16. **Export Packing Charges:** Export Packing is not offered under this contract.



17. **List of Participating Dealers:** Contractor does not authorize any participating dealers under this contract.
18. **Environmental Attributes** (e.g., recycled content, energy efficiency, and/or reduced pollutants):
Not Applicable
19. **Section 508 Compliance:** Contact Contractor for Section 508 compliance information. The EIT standards can be found at: <http://www.section508.gov>
20. **Liability For Injury or Damage:** The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.
21. Data Universal Numbering System (DUNS) Number: **92-775-5033**
- 21a. Taxpayer Identification Number (TIN): **54-1767411**
- 21b. Business Size: Small Business
- 21c. CAGE Code: **1TAD9**
- 21d. Contractor is currently registered within the System for Award Management (SAM) database.
22. **Trade Agreements Act of 1979, as Amended:** All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.
23. **Ordering Procedures for Federal Supply Schedule Contracts:** Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.
 - a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
 - b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.
24. **Federal Information Technology Telecommunications Standards Requirements:** Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.
25. **Federal Information Processing Standards Publications (FIPS PUBS):** Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS)



should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

26. Federal Telecommunication Standards (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

27. Contractor Tasks/Special Requirements (C-FSS-370) (NOV 2003):

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub.L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with



obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

28. Contract Administration for Ordering Activities: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

29. GSA Advantage!: GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.



Agencies can browse GSA Advantage! by accessing the Internet utilizing a browser. The Internet address is <http://www.gsaadvantage.gov>

30. Purchase of Open Market Items: Note: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

31. Contractor Commitments, Warranties and Representations:

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

32. Overseas Activities: The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:



None

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

33. Blanket Purchase Agreements (BPAs): The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

34. Contractor Team Arrangements: Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

35. Installation, Deinstallation, Reinstallation: The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

36. Prime Contractor Ordering from Federal Supply Schedules: Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order



(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

37. Insurance- Work On A Government Installation (JAN 1997)(FAR 52.228-5):

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

38. Software Interoperability: Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

39. Advance Payments: A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)



**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBERS 132-51, 132-51STLOC and 132-51RC)**

****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.***

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Numbers 132-51, 132-51STLOC, and 132-51RC Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.



- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.



6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations



related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS



The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING:

STSI GSA Schedule 70 Labor Categories

Labor Category	Position Duties / Responsibilities
Senior Project Manager	<p>Plans, coordinates, and manages all aspects of complex information technology projects. Works directly with the client's Oversight Project Manager or Technical Monitor to ensure that the project goals are clearly defined and that all parties have a common anticipation of what is expected. Other duties include:</p> <ul style="list-style-type: none"> • Direct all complex aspects of the project such as change control management, risk management and risk containment strategies • Prepare and present projects status regarding schedule, costs, tasks, and deliverables • Provide work assignments and schedules to subordinate staff • Task order performance and conformance • Meet with client management and other client agency representatives • Produce all task order deliverables, as well as organizing, planning, and directing task order activity • Staff performance under the subject task order • Apply quality assurance measures within the subject task order • Review and approve all work products generated, and ensuring that all products meet client requirements as identified within the subject task order <p>Qualifications: Minimum 8 years' experience and a Bachelor's degree.</p>
Senior Consultant/IT Specialist	<p>Provides managerial and technical leadership for development, implementation and operations of a complex specialized information technology systems implementation. Individual is recognized for their experience in providing guidance to senior executives. Duties include:</p> <ul style="list-style-type: none"> • Plan, direct, and participate in any/all phases of the system development life cycle • Plan, direct, and evaluate systems analysis, design, integration, development, testing, and implementation activities • Direct the development of application and software documentation • Perform alternative platform analysis and preparing technical reports recommending an appropriate applications development environment • Provide presentations and demonstrations to contractor and client staff concerning system development life cycle activities • Design and develop application prototypes as part of the rapid application development process

Labor Category	Position Duties / Responsibilities
	<ul style="list-style-type: none"> • Perform analysis, report preparation, and presentations in support of client information resource management requirements <p>Qualifications: Minimum 7 years’ experience and a Bachelor’s degree.</p>
Senior Business Development Analyst	<p>Experience in application systems development, in an IT services environment performing system development life cycle activity for highly technical disciplines; including the use of application development tools. Duties include:</p> <ul style="list-style-type: none"> • Direct and participate in any/all phases of the system development life cycle • Perform systems analysis, design, integration, development, testing, and implementation activities • Direct the development of application and related software documentation. • Perform platform alternative analysis and preparing technical reports recommending an appropriate application development environment • Provide presentations and. demonstrations to contractor and client staff concerning system development life cycle activities • Develop system presentation documents and media • Design and develop application prototypes as part of the rapid application development process • Perform analysis, report preparation, and presentations in support of client information resource management requirements <p>Qualifications: Minimum 9 years’ experience and a Bachelor’s degree.</p>

Labor Category	Position Duties / Responsibilities
ERP Systems Analyst	<p>Provides technical leadership and hands-on development, implementation and operations of complex ERP and other systems implementations. Duties include:</p> <ul style="list-style-type: none"> • Plan, direct, and participate in any/all phases of the system development life cycle • Provide requirements and functional support of applications working directly with clients in managing their requests; understanding their requirements and translating business requirements to functional specifications through hands-on analysis and design • Perform analysis, development, testing and implementation of requested upgrades, enhancements, and changes to ERP Financial or Human Resources applications • Provide troubleshooting and production support for ERP applications • Provide alternative platform analysis and preparing technical reports recommending an appropriate applications development and/or production hardware/software environment • Prepare and deliver presentations and demonstrations for contractor and client staff concerning system development life cycle activities • Design and develop application prototypes as part of the rapid application development process <p>Qualifications: Minimum 8 years' experience and a Bachelor's degree.</p>
ERP Application Programmer	<p>Provides hands-on development, implementation and operations of complex ERP and other systems implementations. Duties include:</p> <ul style="list-style-type: none"> • Perform analysis, development, testing and implementation of requested upgrades, enhancements, and changes to ERP Financial or Human Resources applications • Review programming requirements; create code, apply customization, and develop refinement to requirements in specified media; provide program support, testing, debugging, and writing documentation as required • Provide troubleshooting and production support for ERP applications • Provide alternative platform analysis and preparing technical reports recommending an appropriate applications development and/or production hardware/software environment • Prepare and deliver presentations and demonstrations for contractor and client staff concerning system development life cycle activities • Design and develop application prototypes as part of the rapid application development process <p>Qualifications: Minimum 6 years' experience and a Bachelor's degree.</p>
Senior Analyst	<p>Performs planning, estimating, organizing, staffing, and executing agile projects. Additionally, provides full application system life cycle support, which includes designing and developing applications, and managing projects. Duties include:</p> <ul style="list-style-type: none"> • Management of and participation in all phases of agile system development, including rapid prototype development

Labor Category	Position Duties / Responsibilities
	<ul style="list-style-type: none"> • Manage and perform systems analysis, design, integration, development, automated testing, and implementation activities • Manage the platform alternative analysis, including modern frontend and backend open source software options, and prepares technical reports recommending an appropriate application development environment • Manage and participate in presentations and demonstrations to users and client staff, incorporating feedback into the development process • Manage and perform analysis, and develops reports, presentation documents and media to ensure strategic alignment of technical design with business direction • Manage the design and development of application prototypes as part of the rapid application development process • Manage and perform analysis, report preparation and presentations in support of client information resource management requirements <p>Qualifications: Minimum 6 years' experience and a Bachelor's degree.</p>
<p>Project Manager</p>	<p>Responsible for the performance of all staff. Works directly with the government management to ensure that project goals are clearly defined and that all parties have a common understanding of what is expected. Duties include:</p> <ul style="list-style-type: none"> • Direct the daily and task related activities in an IT services, contract support environment • Provide work assignments and schedules to subordinate staff • Task order performance and conformance • Meet with client task leaders and other client agency representatives • Produce all task order deliverables, as well as, organizing, planning and directing task order activity • Staff performance under the subject task order • Apply quality assurance measures within the subject task order • Review and approve all work products generated, and ensuring that all products meet client requirements as identified within the subject task order <p>Qualifications: Minimum 8 years' experience and a Bachelor's degree.</p>
<p>Senior Infrastructure Engineer</p>	<p>Plan, direct, and participate in any/all phases of system infrastructure design and DevOps automation. Duties include:</p> <ul style="list-style-type: none"> • Establish system information requirements; performing analysis and design of the systems and applications infrastructures; develop and maintain enterprise-wide infrastructures for large scale information systems • Integrate development process with continuous integration pipeline, including automated server configuration/build and deployment • Design architecture to include the software, hardware, and communications to support the total requirements as well as providing for present demands and future scalability in a cloud environment

Labor Category	Position Duties / Responsibilities
	<ul style="list-style-type: none"> Analyze network and communications characteristics (e.g., traffic, connect time, transmission speeds, packet sizes and throughput) and recommend procurement, removals and modifications to network / communications components Design and optimize network / communications topologies and site configurations Plan, install, transition and cutover of network / communications components and capabilities Evaluate options including infrastructure as a service provider <p>Qualifications: Minimum 8 years' experience and a Bachelor's degree.</p>
Infrastructure Engineer	<p>The Infrastructure Engineer is responsible for:</p> <ul style="list-style-type: none"> Plan, direct, and participate in any/all phases of system infrastructure and integration projects Establish system information requirements; performing analysis and design of the systems and applications infrastructures; develop and maintain enterprise-wide infrastructures for large scale information systems Develop and implement architecture to include the software, hardware, and communications capabilities Analyze network and communications characteristics (e.g., traffic, connect time, transmission speeds, packet sizes and throughput) and recommending procurement, removals and modifications to network/communications components Design and optimize network / communications topologies and site configurations Plan, install, transition, and cutover of network / communications components and capabilities Evaluate network and communications hardware and software, troubleshooting LAN/WAN and other network related problems, and perform general LAN/WAN and communications system administration <p>Qualifications: Minimum 6 years' experience and a Bachelor's degree.</p>
Senior Programmer Analyst	<p>Leads and participates in all phases of agile development for complex IT projects. Duties include:</p> <ul style="list-style-type: none"> Perform development, maintenance, operations, troubleshooting and production support for application software, including modern open source frontend web software frameworks and interaction with RESTful APIs Perform application design, programming, customization, documentation and implementation of software Participate in all phases of development with emphasis on programming, automated testing, documentation, and production support <p>Qualifications: Minimum 6 years' experience and a Bachelor's degree</p>

Labor Category	Position Duties / Responsibilities
Database Analyst	<p>Direct and participate in all phase of database system design and maintenance as part of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Participate in the generation of ad hoc and/or structured queries to access specific data from a computer system • Perform analysis of topic specific data in support of client goals • Prepare reports and documentation to support analytic findings • Participate in presentations and demonstrations to contractor and client staff concerning topic specific analysis • Develop system presentation documents and media • Participate in the design of computer models to support topic specific analysis <p>Qualifications: Minimum 6 years' experience and a Bachelor's degree</p>
Senior Developer Analyst	<p>Participates in all phases of agile development projects. Duties include:</p> <ul style="list-style-type: none"> • Direct and participate in all phases of agile development projects • Perform systems architecture, analysis, design, integration, development, automated testing, and implementation activities • Participate and direct the development of backend applications and API endpoints, including modern open source frameworks for web applications, database platforms, search technology, etc. • Perform platform alternative analysis and preparing technical reports recommending an appropriate application development environment • Participate in presentations and demonstrations to users and client staff, incorporating feedback into the development process • Design and develop application prototypes • Perform analysis, technology research, report preparation and presentations in support of client strategic technology alignment <p>Qualifications: Minimum 6 years' experience and a Bachelor's degree</p>
Database Specialist	<p>Direct and participate in all phases of database system design and maintenance as part of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Perform systems analysis, design, and integration activities. • Perform platform alternative analysis and preparing technical reports recommending appropriate database architecture. • Participate in the design of application prototypes as part of the rapid application development process. • Provide data dictionary development and end user training, and consulting with other system development professionals. <p>Qualifications: Minimum 5 years' experience and a Bachelor's degree</p>
Senior Security Specialist	<p>Plan, direct, and participate in any/all phases of system security related projects. Duties include:</p> <ul style="list-style-type: none"> • Provide highly technical and specialized guidance, and solutions to complex information security challenges • Performs the design, implementation and support of appropriate access protection; system integrity/reliability; audit control; system recovery

Labor Category	Position Duties / Responsibilities
	<p>methods and procedures; prevention of breaches, intrusions, and/or system abuses; awareness training; and compliance with federal and agency IT security policy directives and regulations</p> <ul style="list-style-type: none"> • Respond to and remediate information security events related to add/change/deletes and other user privilege changes, respond to and escalate incidents where warranted • Perform duties such as: application, log, OS, network level forensic analysis; work within a closely coordinated team during emergencies, responding to computer incidents, insure compliance with client policy, audit, and regulatory requirements. <p>Qualifications: Minimum 8 years' experience and a Bachelor's degree</p>
<p>Security Specialist</p>	<p>Plan, direct, and participate in any/all phases of system security related projects. Duties include:</p> <ul style="list-style-type: none"> • Provide technical and specialized guidance, and solutions to complex information security challenges • Performs the design, implementation and support of appropriate access protection; system integrity/reliability; audit control; system recovery methods and procedures; prevention of breaches, intrusions, and/or system abuses; awareness training; and compliance with federal and agency IT security policy directives and regulations • Respond to and remediate information security events related to add/change/deletes and other user privilege changes, respond to and escalate incidents where warranted • Perform duties such as: application, log, OS, network level forensic analysis; work within a closely coordinated team during emergencies, responding to computer incidents, insure compliance with client policy, audit, and regulatory requirements <p>Qualifications: Minimum 6 years' experience and a Bachelor's degree</p>
<p>Senior Systems Analyst</p>	<p>Provide enterprise and application systems analysis, design, integration, development, testing, and implementation activities. Duties include:</p> <ul style="list-style-type: none"> • Participate in the development of application software and system documentation • Perform platform alternative analysis and preparing technical reports recommending an appropriate application development environment • Participate in presentations and demonstrations to contractor and client staff concerning system development life cycle activities • Perform analysis, and develop reports, presentation documents and media, in support of client specific information resource management requirements. • Design and develop application prototypes as part of the rapid application development process • Perform analysis, report preparation and presentations in support of client information resource management requirements <p>Qualifications: Minimum 6 years' experience and a Bachelor's degree</p>

Labor Category	Position Duties / Responsibilities
Analyst	<p>Participate in all phases of the system development life cycle, including systems analysis, design, integration, development support, testing, and implementation activities. Duties include:</p> <ul style="list-style-type: none"> • Support the development of application software and documentation • Support platform alternative analysis and prepare technical reports recommending an appropriate development environment. • Develop and participate in presentations and demonstrations to contractor and client staff concerning system development life cycle activities • Perform analysis, and develop reports, presentation documents, and media in support of client specific information resource management requirements • Support the design and development of application prototypes as part of the rapid application development process <p>Qualifications: Minimum 2 years’ experience</p>
Developer Analyst	<p>Participates in all phases of the system development life cycle for specialized subject area projects. Duties include:</p> <ul style="list-style-type: none"> • Perform systems analysis, design, integration, development, testing, and implementation activities • Develop application software and system documentation • Perform platform alternative analysis and prepare technical reports recommending an appropriate application development environment • Participate in presentations and demonstrations to contractor and client staff concerning system development life cycle activities • Developing system presentation documents and media • Design and develop application prototypes as part of the rapid application development process <p>Qualifications: Minimum 4 years’ experience and a Bachelor’s degree</p>
Systems Analyst	<p>Participates in all phases of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Perform systems analysis, design, integration, development, testing, and implementation activities • Participate in the development of application software and system documentation • Perform platform alternative analysis is and prepare technical reports recommending an appropriate application development environment • Participate in presentations and demonstrations to contractor and client staff concerning system development life cycle activities • Perform analysis, and develop reports, presentation documents and media in support of client specific information resource management requirements • Design and develop application prototypes as part of the rapid application development process • Perform analysis, report preparation and presentations in support of client information resource management requirements <p>Qualifications: Minimum 5 years’ experience and a Bachelor’s degree</p>

Labor Category	Position Duties / Responsibilities
Systems Developer	<p>Participates in all phases of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Participate in, at a minimum, the systems design development, testing and implementation and maintenance phases of the System Development Life Cycle (SDLC) • Participate in all phases of systems development, including programming, customization, testing (unit testing, systems qualification testing, integration testing and user acceptance testing), documentation, and acceptance and maintenance phases • Review programming requirements; create code, apply customization, and develop refinements to requirements in specified media; provide program support, testing, debugging, and writing documentation as required <p>Qualifications: Minimum 3 years' experience and a Bachelor's degree</p>
Web Developer II	<p>Participates in all phases of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Serves as both lead and project developer with experience in the development of web based systems utilizing products & languages such as HTML, XML, .NET, ASP, J2EE, JSP, Java, Oracle or Microsoft application servers, and component based architectures • Develops or programs enhancements to and maintains web based application software with emphasis on the integration of user interfaces with web application RDBMS • Participates in all phases of the system development life cycle, including systems analysis, design, integration, development support, testing, and implementation activities • Supports the development of web based application software and documentation. • Develops and participates in presentations and demonstrations to contractor and client staff concerning web based system development life cycle activities <p>Qualifications: Minimum 2 years' experience</p>
Programmer Analyst	<p>Participates in all phases of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Develops or programs enhancements to, and maintains application software, • Performs application design, programming, customization, documentation and implementation of applications activities. • Participates in all phases of application development with emphasis on programming, customization, testing, documentation and acceptance phases. • Reviews programming requirements; creates code, applies customization, and develops refinements to requirements in specified media, provides program support, tests, debugs, and writes documentation as required. <p>Qualifications: Minimum 4 years' experience and a Bachelor's degree</p>

Labor Category	Position Duties / Responsibilities
Junior Systems Analyst	<p>Participates in all phases of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Perform systems analysis, design, integration, development, testing, and implementation activities • Participate in the development of application software and system documentation • Perform platform alternative analysis and prepare technical reports recommending an appropriate application development environment • Participate in presentations and demonstrations to contractor and client staff concerning system development life cycle activities • Perform analysis, and develop reports, presentation documents and media, in support of client specific information resource management requirements. • Design and develop application prototypes as part of the rapid application development process • Perform analysis, report preparation and presentations, in support of client information resource management requirements <p>Qualifications: Minimum 2 years' experience and a Bachelor's degree</p>
Web Developer III	<p>Participates in all phases of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Serve as project developer with experience in web based systems utilizing products and languages such as HTML, XML, .NET, ASP, VBScript, J2EE, JavaScript, JSP and Java • Develop or program enhancements to and maintain web based application software with emphasis on user interfaces to web applications, and web page design and development • Develop graphical screen mock ups using tools such as Adobe Photoshop, HTML, HTTP, and JavaScript • Support the development of application software and documentation <p>Qualifications: Minimum 1-year experience</p>
Developer	<p>Participates in all phases of the system development life cycle. Duties include:</p> <ul style="list-style-type: none"> • Participate in, at a minimum, the systems design development, testing and implementation and maintenance phases of the System Development Life Cycle (SDLC) • Participate in all phases of systems development, including programming, customization, testing (unit testing, systems qualification testing, integration testing and user acceptance testing), documentation, and acceptance and maintenance phases • Review programming requirements; create code, apply customization, and develop refinements to requirements in specified media; providing program support, testing, debugging, and writing documentation as required <p>Qualifications: Minimum 2 years' experience and a Bachelor's degree</p>
Technical Writer**	<p>Develops application system documents in support of system development life cycle activities. Duties include:</p>



Labor Category	Position Duties / Responsibilities
	<ul style="list-style-type: none"> • Participate in the generation of computer system documentation including the development of requirements and user documentation • Organize, outline, plan, format and develop documentation with a minimum of direction • Prepare reports and documentation to support client and contractor goals • Participate in presentations and demonstrations to contractor and client staff concerning topic specific analysis • Develop and review system presentation documents and media <p>Qualifications: Minimum 2 years' experience and an Associate's degree</p>
<p>(1) Substitution of Experience for Education</p>	<p><i>The labor category descriptions provide the minimal degree required to qualify for each labor category. Experience may be substituted for the minimal degree depending on the number of years and nature of the experience. Four (4) years of general and specialized experience may be substituted for the next degree. However, no experience substitution is allowed for a High School Diploma, Associate's Degree or Formal Accreditation. The allowable substitutions are as follows:</i></p> <p><i>High School Diploma plus 4 years = Bachelor's Degree</i> <i>High School Diploma plus 8 years = Master's Degree</i> <i>Bachelor's Degree plus 4 years = Master's Degree</i></p> <p>Note: STSI prefers BA/BS degrees to be in either technical or scientific disciplines. For positions not requiring BA/BS degrees, STSI prefers either a High School diploma or GED with a focus in Information Technology.</p>

****This labor category title is subject to the Service Contract Act/Wage Determinations.**



U.S. General Services Administration

STSI Authorized FSS IT Schedule Pricelist

GSA Labor Category	On-Site HOURLY RATE w/IFF	Off-Site HOURLY RATE w/IFF
	7/19/2020 - 7/18/2021	7/19/2020 - 7/18/2021
Analyst	\$143.85	151.15
Database Analyst	\$161.32	169.39
Database Specialist	\$157.54	165.42
Developer	\$84.72	88.96
Developer Analyst	\$143.44	150.61
Enterprise Resource Planning (ERP) Application Programmer	\$197.28	207.13
Enterprise Resource Planning (ERP) Systems Analyst	\$226.15	237.45
Infrastructure Engineer	\$157.72	165.60
Junior Systems Analyst	\$104.81	110.06
Programmer Analyst	\$107.27	112.63
Project Manager	\$164.18	172.39
Security Specialist	\$125.64	131.91
Senior Analyst	\$181.30	190.35
Senior Business Development Analyst	\$241.48	253.54
Senior Consultant/IT Specialist	\$271.08	284.64
Senior Developer Analyst	\$165.34	173.62
Senior Infrastructure Engineer	\$186.01	195.31
Senior Programmer Analyst	\$168.33	176.75
Senior Project Manager	\$296.50	311.32
Senior Security Specialist	\$155.88	163.69
Senior Systems Analyst	\$155.94	163.74
Systems Analyst	\$133.64	140.33
Systems Developer	\$127.07	133.43
Technical Writer	\$65.66	68.94
Web Developer II	\$127.07	133.43
Web Developer III	\$84.25	88.45

* All prices include the GSA IFF and are exclusive of travel-related expenses.