

**SOLUTION TECHNOLOGY SYSTEMS, INC.
AUTHORIZED FEDERAL SUPPLY SCHEDULE
FOR
MISSION ORIENTED BUSINESS INTEGRATED SERVICES
(MOBIS)**

Federal Supply Group: 874 Class: R499

**Special Item Nos. (SINS) 874-1 Consulting Services
874-1 RC Recovery Purchasing Clause**

NAICS CODE:*
541611 Administrative Management and General Management Consulting Services

* North American Industry Classification System (NAICS) for Federal acquisitions

**Solution Technology Systems, Inc.
1600 Wilson Blvd. Suite 800
Arlington, VA 22209
Phone (703) 522-2696
Fax (703) 522-4182
slyman@stsiinc.com**

**Contract Number: GS-10F-0223U
Period Covered by Contract: May 05, 2008 – May 04, 2013**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is <http://www.GSAAdvantage.gov/>

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1. CUSTOMER INFORMATION

- 1a. **Table of Awarded Special Item Number(s) with appropriate cross-references to page numbers: 874-1 and 874-1RC**
- 1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest prices and cite the areas to which the prices apply.**
- 1c. **If the contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "not applicable" for this item.**
2. **Maximum Order: \$1,000,000.00**
3. **Minimum Order: \$300.00**
4. **Geographic Coverage: Domestic only.**
5. **Points of Production: Same as company address.**
6. **Discounts from list prices or statement of net price: Government net prices (discounts already deducted).**
7. **Quantity Discounts: None Offered.**
8. **Prompt Payment Terms: Net 30 days.**
- 9a. **Notification that Government Purchase Cards are accepted at or below the micro-purchase threshold: Yes.**
- 9b. **Notification that Government Purchase Cards are accepted of not accepted above the micro-purchase threshold: Will accept over \$2,500.**
10. **Foreign Items (list by country of origin): None.**
- 11a. **Time of Delivery (Contractor insert number of days): Specified in Task Order.**
- 11b. **Expedited Delivery: The contractor will insert the sentence "items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Please Contact Contractor.**

- 11c. Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery. Please Contact Contractor.
- 11d. Urgent Requirements.** The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery: Please Contact Contractor.
- 12. F.O.B point:** Destination.
- 13a. Ordering Address(es):**
- Solution Technology Systems, Inc.
Attn: Steve Lyman
1600 Wilson Blvd., Suite 800
Arlington, VA 22209
(703) 522-2696 x233 telephone
(703) 522-4182 fax
slyman@stsiinc.com
- 13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
- 14. Payment Address(es):**
- Solution Technology Systems, Inc.
Attn: Kim Kroll
1600 Wilson Blvd., Suite 800
Arlington, VA 22209
(703) 522-2696 x221 telephone
(703) 522-4182 fax
kkroll@stsiinc.com
- 15. Warranty provision:** Contractor's standard commercial warranty.
- 16. Export Packing Charges (if applicable):** N/A
- 17. Terms of conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
- 18. Terms for rental, maintenance and repair (if applicable):** N/A
- 19. Terms of conditions of installation (if applicable):** N/A
- 20. Terms of conditions of repair parts indicating date of parts prices lists and any discounts from the list prices (if applicable):** N/A

21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable).** N/A
23. **Preventive maintenance, (if applicable):** N/A
- 24a **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g., contractor's web site or other location). The EIT standard can be found at www.Section508.gov/.**
25. **Data Universal Number System (DUNS) number:** 92-775-5033
CAGE CODE: 1TAD9 **TIN:** 54-1767411
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Solution Technology Systems, Inc. (STSI) is registered in the data base.

2. LABOR CATEGORY DESCRIPTIONS

Substitution of Experience for Education	
	The labor category descriptions provide the minimal degree required to qualify for each labor category. Experience may be substituted for the minimal degree depending on the number of years and nature of the experience. Four (4) years of general and specialized experience may be substituted for the next degree. However, no experience substitution is allowed for a High School Diploma, Associate's Degree or Formal Accreditation. The allowable substitutions are as follows:
	High School Diploma plus 4 years = Bachelor's Degree
	High School Diploma plus 8 years = Master's Degree
	Bachelor's Degree plus 4 years = Master's Degree
Labor Category	Position Duties / Responsibilities
Project Manager	Acts as overall system analyst, technical manager, and administrator for one or more delivery orders; serves as the primary interface and point of contact with the Program Manager, on technical program/project issues. Supervises program/project operations by developing system analysis and management procedures, planning and execution of the business process analysis, engineering and technical effort. Responsible for monitoring and reporting progress, management of employment of the program/project resources management and control of financial and administrative aspects of the program/project with respect to delivery order requirements.
	Qualifications: Minimum 8 years experience and a Bachelor's degree.
Task Lead	Manages a team of analysts in the review, analysis, optimizing and automating of complex business practices given deadlines and milestones specified by the government. Directs the gathering of user requirements and translation into workable automated solutions. Assesses products and procedures for compliance with government standards, internal controls, and multi-tiered system application standards. Leads all stages of a project's life cycle, including the creation and monitoring of schedules, requirements documentation, systems design and specifications, and project status reporting.
	Qualifications: Minimum 4 years experience and a Bachelor's degree.
Senior Consultant	Oversees assignments, including those employing novel approaches to conducting high-level studies and resolving complex management problems. Individually, or with assistants, develops, analyzes, evaluates, and advises on methods and techniques to improve organizational work processes, procedures, resources, management controls, information systems, documentation, and similar management functions. Conducts management and organizational studies involving analysis of broad programs, functions, and organizations of government agencies at multiple locations and including controversial relationships. Based upon study findings, develops detailed recommendations on methods, procedures to apply, alternative ways to organize efficiently and generate staffing and dollar savings.
	Qualifications: Minimum 10 years experience and a Bachelor's degree.
Consultant	Performs assignments, including those employing novel approaches to conducting high-level studies and resolving complex management problems. Individually develops, analyzes, evaluates, and advises on methods and techniques to improve organizational work processes, procedures, resources, management controls, information systems, documentation, and similar management functions. Conducts management and organizational studies involving analysis of broad programs, functions, and organizations of government agencies at multiple locations and including controversial relationships.
	Qualifications: Minimum 8 years experience and a Bachelor's degree.
Management Analyst II	Analyzes information requirements. Evaluates analytically and systematically problems of workflow, organization, and planning and develops appropriate corrective action. Applies business process improvement practices, to reengineer methodologies/principles and business process modernization projects. Applies, as appropriate, activity and data modeling, transaction flow analysis, internal control and risk analysis and modern business methods and performance measurement techniques. Assists in establishing standards for information systems procedures. Develops and applies organization-wide information models for use in designing and building integrated, shared software and database management systems.
	Qualifications: Minimum 6 years experience and a Bachelor's degree.
Management Analyst I	Analyzes information requirements. Evaluates analytically and systematically problems of workflow, organization, and planning and develops appropriate corrective action. Applies business process improvement practices, to reengineer methodologies/principles and business process modernization projects. Applies, as appropriate, activity and data modeling, transaction flow analysis, internal control and risk analysis and modern business methods and performance measurement techniques. Assists in establishing standards for information systems procedures.
	Qualifications: Minimum 4 years experience and a Bachelor's degree.
Analyst II	Senior expert with extensive knowledge and experience developing and applying analytic methodologies and principles, and is recognized as a leader within MOBIS functions. Leads the application of analytic techniques and helps define project objectives and strategic direction. Is responsible for providing leadership and vision to client and project teams around the methodology. Resolves complex problems, which require an in-depth knowledge of analytic methodologies and principles. Directs the activities of more junior Analysts or other staff as necessary on activities related to the application of analytical techniques and methodologies. Demonstrated managerial and supervisory skills.
	Qualifications: Minimum 5 years experience and a Bachelor's degree.

Substitution of Experience for Education

The labor category descriptions provide the minimal degree required to qualify for each labor category. Experience may be substituted for the minimal degree depending on the number of years and nature of the experience. Four (4) years of general and specialized experience may be substituted for the next degree. However, no experience substitution is allowed for a High School Diploma, Associate's Degree or Formal Accreditation. The allowable substitutions are as follows:

- High School Diploma plus 4 years = Bachelor's Degree
- High School Diploma plus 8 years = Master's Degree
- Bachelor's Degree plus 4 years = Master's Degree

Labor Category	Position Duties / Responsibilities
Analyst I	Possesses demonstrated knowledge and experience applying analytic methodologies and principles to address client needs. Applies analytic techniques in the evaluation of project objectives and contributes to the implementation of strategic direction. Performs analyst functions including data collection, interviewing, process and data modeling and creation of performance measurements to support project objectives. Conducts activities in support of project team's objectives.
	Qualifications: Minimum 3 years experience and a Bachelor's degree.
Quality Control Analyst	Establishes and maintains a process for evaluating software and associated documentation. Determines the resources required for quality control. Maintains the level of quality throughout the project life cycle. Conducts formal and informal reviews at pre-determined points throughout the project life cycle.
	Qualifications: Minimum 4 years experience and a Bachelor's degree.
Subject Matter Expert	Possess demonstrated knowledge and experience in designated field or discipline. Possesses significant experience providing solutions to an organization's challenges through the application of knowledge gained through similar prior engagements. Participates in the development of solutions by leveraging knowledge of the designated field or discipline. Contributes to the implementation of strategy and helps assess the impact of industry trends, policy, and/or standard methodologies. Directs the activities of Specialists or other staff as necessary on activities related to the specified field or discipline.
	Qualifications: Minimum 8 years experience and a Bachelor's degree.

3. MOBIS PRICELIST

Labor Category	GSA Hourly Rates *	
	On-Site Customer- Site	Off-Site Contractor- Site
Project Manager	\$125.45	\$136.38
Task Lead	\$112.56	\$122.70
Senior Consultant	\$155.23	\$169.20
Consultant	\$134.27	\$146.36
Management Analyst II	\$117.78	\$128.38
Management Analyst I	\$107.75	\$117.44
Analyst II	\$96.78	\$105.49
Analyst I	\$85.95	\$93.68
Quality Control Analyst	\$81.15	\$88.44
Subject Matter Expert	\$139.54	\$152.10
* All prices are exclusive of travel-related expenses.		