

SOLUTION TECHNOLOGY SYSTEMS, INC.

**AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Special Item No. (SIN) 132-51 Information Technology Professional Services

NAICS CODES:*

518210 Data Processing, Hosting, and Related Services
541511 Custom Computer Programming Services
541512 Computer Systems Design Services
541519 Other Computer Related Services
541611 Administrative Management and General Management Consulting Services
541618 Other Management Consulting Services
541690 Other Scientific and Technical Consulting Services
541990 All Other Professional, Scientific, and Technical Services
611420 Computer Training

FPDS CODES:

D302-IT Developmental Services
D306-IT Systems Analysis Services
D307-Automated Information Systems Design and Integration Services
D308-Programming Services
D311-IT Data Conversion Services

* North American Industry Classification System (NAICS) for Federal acquisitions

**Solution Technology Systems, Inc. (STSI)
1600 Wilson Blvd., Suite 800
Arlington, VA 22209
(703) 522-2696
www.stsiinc.com**

**Contract Number: GS-35F-0347J
Period Covered by Contract: March 28, 2009 - March 29, 2014**

Pricelist current through PO-0023 and Modification A197

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! By accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

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INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

I. Information for Ordering Activities

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!TM on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!TM and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract: 48 contiguous states and the District of Columbia

Contractor's Ordering Address and Payment Information;

Steve Lyman
1600 Wilson Blvd., Suite 800
Arlington, VA 22209
(703) 522-2696 X233

2. Contractor's Ordering Address and Payment Information

The following address and contact person for ordering and payment is:

Solution Technology Systems, Inc. (STSI)
Steve Lyman
1600 Wilson Blvd., Suite 800
Arlington, VA 22209
(703) 522-2696 X233

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards **WILL** be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Solution Technology Systems, Inc. (STSI)
Steve Lyman
(703) 522-2696 X233

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office Completion of Standard Form 279

Block 9: G. Order/Modification Under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: **927755033**
Block 30: Type of Contractor - **B.**

- Other Small Business

Block 31: Woman-Owned Small Business - **NO**
Block 36: Contractor's Taxpayer Identification Number (TIN): **54-1767411**

- 4a. CAGE Code: **1TAD9**
- 4b. Contractor **has** registered with the Central Contractor Registration Database.

5. FOB Destination

6. DELIVERY SCHEDULE

- a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	*

*** To be Negotiated between Solution Technology Systems Inc. (STSI) and the ordering activity**

- b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

To be Negotiated between Solution Technology Systems Inc. (STSI) and the ordering activity

7. Discounts: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: **Net 30** days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: **NONE**
- c. Dollar Volume: **NONE**

- d. Government Educational Institutions: **0 - 3.8% (STSI offers Government Educational Institutions the same discounts as all other Government customers).**
- e. Other - **STSI provides our published GSA rates to all of our customers both government and commercial.**

8. Trade Agreements Act of 1979, as amended

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. Statement Concerning Availability of Export Packing: None

10. Small Requirements: The minimum dollar value of orders to be issued is \$100.00.

11. Maximum Order (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology (IT) Professional Service

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION

STANDARDS REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite

8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same

rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract.

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- 1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- 2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- 3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- 4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES (NOT APPLICABLE)

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below: **Not Applicable**

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a

reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor's Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act apply.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following website:

www.stsiinc.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order.

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)



**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

II TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING

Solution Technology Systems, Inc. presents our proposed labor categories and pricing below for SIN 132-51: Information Technology (IT) Professional Services.

Job Title: **SENIOR PROJECT MANAGER**

Minimum/General Experience:

- Eight (8) or more years of progressively responsible experience in project management.
- Six (6) years of experience managing and implementing large, complex technology systems providing key leadership in a multi-vendor environment involving the design, development, and implementation of large-scale computer applications, in a PC, client-server, and/or mainframe environment.
- Experience using Microsoft standard tools such as MS Office suite.
- Excellent written and oral communication skills.

Functional Responsibility: The Senior Project Manager plans, coordinates, and manages all aspects of complex information technology projects. The Senior Project Manager will work directly with the client's Oversight Project Manager or Technical Monitor to ensure that the project goals are clearly defined and that all parties have a common anticipation of what is expected. The Senior Project Manager is responsible for:

- Directing all complex aspects of the project such as change control management, risk management and risk containment strategies.
- Preparing and presenting projects status regarding schedule, costs, tasks, and deliverables.
- Providing work assignments and schedules to subordinate staff.
- Task order performance and conformance.
- Meeting with client management and other client agency representatives.
- Producing all task order deliverables, as well as organizing, planning, and directing task order activity.
- Staff performance under the subject task order.
- Applying quality assurance measures within the subject task order.
- Reviewing and approving all work products generated, and ensuring that all products meet client requirements as identified within the subject task order.

Minimum Education:

- Bachelors Degree from an accredited college or university, or equivalent certificate from a certified Automated Data Processing (ADP) training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, finance, mathematics-related or science-related; or; (2) is related to the business interest or process of the client organization; or, (3) provide a knowledge base useful in supporting large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: SENIOR CONSULTANT/IT SPECIALIST

Minimum/General Experience:

- Seven (7) or more years of progressively responsible experience in providing managerial and technical leadership for development, implementation, and operation of complex information technology application systems.
- Five (5) years of significant experience and accomplishments as an expert in large integrated systems, several ADP architectures and platforms in an integrated environment.
- Experience using Microsoft standard tools such as MS Office suite.
- Excellent written and oral communication skills.

Functional Responsibility: The Senior Consultant/IT Specialist provides managerial and technical leadership for development, implementation and operations of a complex information technology systems implementation. They are recognized for their experience in providing guidance to senior executives. The Senior Consultant/IT Specialist is responsible for:

- Planning, directing, and participating in any/all phases of the system development life cycle.
- Planning, directing, and evaluating systems analysis, design, integration, development, testing, and implementation activities.
- Directing the development of application and software documentation.
- Performing alternative platform analysis and preparing technical reports recommending an appropriate applications development environment.
- Providing presentations and demonstrations to contractor and client staff concerning system development life cycle activities.
- Designing and developing application prototypes as part of the rapid application development process.
- Performing analysis, report preparation, and presentations in support of client information resource management requirements.

Minimum Education:

- Bachelor's Degree from an accredited college or university, or equivalent certificate from a certified Automated Data Processing (ADP) training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, finance, mathematics-related or science-related; or, (2) is related to the business interest or process of the client organization; or, (3) provide a knowledge base useful in managing large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: SENIOR BUSINESS/DEVELOPMENT ANALYST

Minimum/General Experience:

- Nine (9) or more years of progressively responsible experience in application systems development, in an ADP services environment performing system development life cycle activity; including the use of application development tools.
- Four (4) years developing application computer systems.
- Experience using Microsoft standard tools, such as Word, Excel, and MS Project.
- Excellent written and oral communication skills.

Functional Responsibility: The Senior Business/Development Analyst is responsible for:

- Directing and participating in any/all phases of the system development life cycle.
- Performing systems analysis, design, integration, development, testing, and implementation activities.
- Directing the development of application and related software documentation.
- Performing platform alternative analysis and preparing technical reports recommending an appropriate application development environment.
- Providing presentations and demonstrations to contractor and client staff concerning system development life cycle activities.
- Developing system presentation documents and media.
- Designing and developing application prototypes as part of the rapid application development process.
- Performing analysis, report preparation, and presentations in support of client information resource management requirements.

Minimum Education:

- Bachelor's Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or, field of study which is: (1) in computer science, mathematics-related or science-related, or; (2) is related to the business- interest or process of the client organization, or; (3) provides a knowledge base useful in managing large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: ENTERPRISE RESOURCE PLANNING (ERP) SYSTEMS ANALYST

Minimum/General Experience:

- Eight (8) years of full life-cycle systems analysis, design, development and implementation experience.
- Five (5) years experience in Enterprise Resource Planning (ERP) applications (i.e. PeopleSoft/Oracle/SAP) Financials and/or Human Resources); this includes experience with ERP tools supporting the technical environment.
- Knowledge and understanding of accounting and / or human resources business processes.
- Previous or current Web application development experience is a plus.
- Knowledge of full project life cycle development with the ability to direct activities and develop and manage project work plans.
- Ability to cultivate relationships with clients at all levels and maintain expertise in current technologies.

Functional Responsibility: The ERP Systems Analyst provides technical leadership and hands-on development, implementation and operations of complex ERP systems implementations. The ERP Systems Analyst is responsible for:

- Planning, directing, and participating in any/all phases of the system development life cycle.
- Providing requirements and functional support of applications working directly with clients in managing their requests; understanding their requirements and translating business requirements to functional specifications through hands-on analysis and design.
- Performing analysis, development, testing and implementation of requested upgrades, enhancements, and changes to ERP Financial or Human Resources applications.

- Providing troubleshooting and production support for ERP applications.
- Providing alternative platform analysis and preparing technical reports recommending an appropriate applications development and/or production hardware/software environment.
- Preparing and delivering presentations and demonstrations for contractor and client staff concerning system development life cycle activities.
- Designing and developing application prototypes as part of the rapid application development process.

Minimum Education:

- Bachelors Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics related or science-related or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in managing large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Title: ENTERPRISE RESOURCE PLANNING (ERP) APPLICATION PROGRAMMER

Minimum/General Experience:

- Six (6) years of full life-cycle systems analysis, design, development and implementation experience.
- Four (4) years experience in Enterprise Resource Planning (ERP) applications (i.e. PeopleSoft/Oracle/SAP) Financials and/or Human Resources); this includes experience with ERP tools supporting the technical environment.
- Knowledge and understanding of accounting and / or human resources business processes.
- Experience using Microsoft standard tools, such as Word, Excel, and MS Project.
- Excellent written and oral communication skills

Functional Responsibility: The ERP Application Programmer provides hands-on development, implementation and operations of complex ERP systems implementation. The ERP Application Programmer is responsible for:

- Performing analysis, development, testing and implementation of requested upgrades, enhancements, and changes to ERP Financial or Human Resources applications.
- Reviewing programming requirements; creating code, applying customization, and developing refinement to requirements in specified-media; providing program support, testing, debugging, and writing documentation as required.
- Provide troubleshooting and production support for ERP applications.
- Providing alternative platform analysis and preparing technical reports recommending an appropriate applications development and/or production hardware/software environment.
- Preparing and delivering presentations and demonstrations for contractor and client staff concerning system development life cycle activities.
- Designing and developing application prototypes as part of the rapid application development process.

Minimum Education:

- Bachelors Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer

science, mathematics related or science-related or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in managing large-scale ADP services projects.

- Equivalent experience may be substituted for a college degree.

Job Title: SENIOR ANALYST

Minimum/General Experience:

- Six (6) years of progressively responsible experience in planning, estimating, organizing, staffing, and executing projects. Additionally, providing full application system life-cycle support, which includes designing and developing applications, and managing SDLC projects.
- Experience providing business and workflow analysis, design and modeling of customer “as is” and “to be” processes.
- Four (4) years managing, analyzing, and designing application computer systems.
- Experience using Microsoft standard tools, such as Word, Excel, and MS Project.
- Excellent written and oral communication skills.

Functional Responsibility: The Senior Analyst is responsible for:

- Management of and participation in all phases of the system development life cycle.
- Managing and performing systems analysis, design, integration, development, testing, and implementation activities.
- Managing the development of application software and system documentation.
- Managing the platform alternative analysis and prepares technical reports recommending an appropriate application development environment.
- Managing and participating in presentations and demonstrations to contractor and client staff concerning system development life cycle activities.
- Managing and performing analysis, and develops reports, presentation documents and media in support of client specific information resource management requirements.
- Managing the design and development of application prototypes as part of the rapid application development process.
- Managing and performing analysis, report preparation and presentations in support of client information resource management requirements.

Minimum Education:

- Bachelor's Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics-related or science-related, or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in managing large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: PROJECT MANAGER

Minimum/General Experience:

- Eight (8) or more years of progressively responsible experience in project management.
- Five or more years of experience managing projects involving the design, development, and implementation of large-scale computer applications, in a Web, Client-Server and/or IBM mainframe environment.
- Experience using Microsoft standard tools, such as Word, Excel, and MS Project.
- Excellent written and oral communication skills.

Functional Responsibility: The Project Manager is responsible for the performance of all staff. The Project Manager will work directly with the government management to ensure that project goals are clearly defined and that all parties have a common understanding of what is expected. The Project Manager is responsible for:

- Directing the daily and task-related activities in an ADP services, contract-support environment.
- Providing work assignments and schedules to subordinate staff.
- Task order performance and conformance.
- Meeting with client task leaders and other client agency representatives.
- Producing all task order deliverables, as well as, organizing, planning and directing task order activity.
- Staff performance under the subject task order.
- Applying quality assurance measures within the subject task order.
- Reviewing and approving all work-products generated, and ensuring that all products meet client requirements as identified within the subject task order.

Minimum Education:

- Bachelor's Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) In computer science, mathematics-related or science-related, or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in managing large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: SENIOR INFRASTRUCTURE ENGINEER

Minimum/General Experience:

- Eight (8) years experience in the logical, physical, operational and technical architecture of large and complex information systems.
- Five (5) years experience in network and communications topologies and configurations such as: X.25, TCP/IP, IPX, Frame Relay, ATM, bridges, routers, and hubs.
- Knowledge of full project life cycle development with the ability to direct activities and develop and manage project work plans.
- Ability to cultivate relationships with clients at all levels and maintain expertise in current technologies.

Functional Responsibility:

The Senior Infrastructure Engineer is responsible for:

- Planning, directing, and participating in any/all phases of system infrastructure projects.

- Establishing system information requirements; performing analysis and design of the systems and applications infrastructures; developing and maintaining enterprise-wide infrastructures for large scale information systems.
- Designing architecture to include the software, hardware, and communications to support the total requirements as well as providing for present and future cross-functional requirements and interfaces.
- Analyzing network and communications characteristics (e.g., traffic, connect time, transmission speeds, packet sizes and throughput) and recommending procurement, removals and modifications to network / communications components.
- Designing and optimizing network / communications topologies and site configurations.
- Planning installing, transitioning and cutover of network / communications components and capabilities.
- Evaluating network and communications hardware and software, troubleshooting LAN/WAN and other network related problems, and performing general LAN/WAN and communications systems administration.

Minimum Education:

- Bachelors Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics related or science-related or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in managing large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: INFRASTRUCTURE ENGINEER

Minimum/General Experience:

- Six (6) years experience in the logical, physical, operational and technical architecture of large and complex information systems.
- Four (4) years experience in network topologies and configurations such as: X.25, TCP/IP, IPX, Frame Relay, ATM, bridges, routers, and hubs.
- Knowledge of full project life cycle development with the ability to direct activities and develop and manage project work plans.
- Ability to cultivate relationships with clients at all levels and maintain expertise in current technologies.

Functional Responsibility:

The Infrastructure Engineer is responsible for:

- Planning, directing, and participating in any/all phases of system infrastructure projects.
- Establishing system information requirements; performing analysis and design of the systems and applications infrastructures; developing and maintaining enterprise-wide infrastructures for large scale information systems.
- Developing and implementing architecture to include the software, hardware, and communications capabilities.
- Analyzing network and communications characteristics (e.g., traffic, connect time, transmission speeds, packet sizes and throughput) and recommending procurement, removals and modifications to network/communications components.
- Designing and optimizing network / communications topologies and site configurations.
- Planning, installing, transitioning, and cutover of network / communications components and capabilities.
- Evaluating network and communications hardware and software, troubleshooting LAN/WAN and other network related problems, and performing general LAN/WAN and communications system administration.

Minimum Education:

- Bachelors Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics related or science-related or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in managing large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: SENIOR PROGRAMMER ANALYST**Minimum/General Experience:**

- Six (6) years of progressively responsible experience in application software code development; in an ADP services environment performing system development life cycle activity, including the use of contemporary application development tools.
- Four (4) years developing application computer systems.
- Experience using Microsoft standard tools, such as Word, Excel, and MS Project.
- Excellent written and oral communication skills.

Functional Responsibility: The Senior Programmer Analyst is responsible for:

- Performing maintenance, operations, troubleshooting and production support for application software.
- Performing application design, programming, customization, documentation and implementation of computer software programs.
- Participating in all phases of application programming development with emphasis on programming, customization, testing, documentation and acceptance phases.
- Reviewing programming requirements; creating code, applying customization, and developing refinement to requirements in specified-media; providing program support, testing, debugging, and writing documentation as required.

Minimum Education:

- Bachelor's Degree from an accredited college or university, or equivalent, certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics-related or science-related, or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in supporting large-scale ADP project services.
- Equivalent experience may be substituted for a college degree.

Job Title: DATABASE ANALYST**Minimum/General Experience:**

- Six (6) years of progressive experience analyzing subject matter data and using application computer systems in the storage and retrieval of information.
- Four (4) years experience using application computer system query facilities, or developing ad hoc queries using an application reporting tool.
- Experience using Microsoft standard tools, such as Word, Excel, and MS Project.
- Excellent written and oral communication skills.

Functional Responsibility: The Database Analyst is responsible for.

- Participating in the generation of ad hoc and/or structured queries to access specific data from a computer system.
- Performing analysis of topic specific data in support of client goals.
- Preparing reports and documentation to support analytic findings.
- Participating in presentations and demonstrations to contractor and client staff concerning topic specific analysis.
- Developing system presentation documents and media.
- Participating in the design of computer models to support topic specific analysis.

Minimum Education:

- Bachelor's Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics-related or science-related, or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in supporting large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: SENIOR DEVELOPER ANALYST

Minimum/General Experience:

- Six (6) years of progressive experience in application systems development, in an ADP service environment performing system development life cycle activity, including the use of contemporary application development tools.
- Four (4) years developing application computer systems.
- Experience using Microsoft standard tools, such as Word, Excel, and MS Project.
- Excellent written and oral communication skills.

Functional Responsibility: The Senior Developer Analyst is responsible for:

- Directing and participating in all phases of the system development life cycle.
- Performing systems analysis, design, integration, development, testing, and implementation activities.
- Participating and directing the development of application software and system documentation.
- Performing platform alternative analysis and preparing technical reports recommending an appropriate application development environment.
- Participating in presentations and demonstrations to contractor and client staff concerning development life cycle activities.
- Designing and developing application prototypes as part of the rapid application development process.
- Performing analysis, report preparation and presentations in support of client information resource management requirements.

Minimum Education:

- Bachelors Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics related or science-related or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in managing large-scale ADP services projects.

- Equivalent experience may be substituted for a college degree.

Job Title: DATABASE SPECIALIST

Minimum/General Experience:

- Five (5) years of progressively responsible experience in application systems development, in an ADP services environment performing system development life cycle activity, with emphasis in database design.
- Three (3) years developing application computer systems.
- Experience using Microsoft standard tools, such as Word, Excel, and MS Project.
- Excellent written and oral communication skills.

Functional Responsibility: The Database Specialist is responsible for:

- Directing and participating in all phase of database system design and maintenance as part of the system development life cycle.
- Performing systems analysis, design, and integration activities.
- Performing platform alternative analysis and preparing technical reports recommending appropriate database architecture.
- Participating in the design of application prototypes as part of the rapid application development process.
- Providing data dictionary development and end-user training, and consulting with other system development professionals.

Minimum Education:

- Bachelor's Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics-related or science-related, or; (2) is related to the business interest or process of the client organization, or, (3) provides a knowledge base useful in managing large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: SENIOR SECURITY SPECIALIST

Minimum/General Experience:

- Eight (8) years experience in IT Security discipline(s) and technologies including security administration, security software, and computing hardware associated with the assigned area(s) of responsibility.
- Five (5) years experience in one or more of the following: security access protection, systems integrity, audit, vulnerability scanning, penetration testing, risk management, domain structures, user authentication and authorization, encryption, digital signatures and networking; knowledge of Active Directory, LDAP and other AAA protocols.
- Good problem identification, troubleshooting, triage, and containment skills.
- Knowledge of full project life cycle support with the ability to direct activities and develop and manage project work plans.
- Ability to cultivate relationships with clients at all levels and maintain expertise in current technologies.

Functional Responsibility:

The Senior Security Specialist is responsible for:

- Providing highly technical and specialized guidance, and solutions to complex information security challenges.

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- Performs the design, implementation and support of appropriate access protection; system integrity/reliability; audit control; system recovery methods and procedures; prevention of breaches, intrusions, and/or system abuses; awareness training; and compliance with federal and agency IT security policy directives and regulations.
- Planning, directing, and participating in any/all phases of system security related projects.
- Respond to and remediate information security events related to add/change/deletes and other user privilege changes, respond to and escalate incidents where warranted.
- Perform duties such as: application, log, OS, network level forensic analysis; work within a closely coordinated team during emergencies, responding to computer incidents, insure compliance with client policy, audit, and regulatory requirements.

Minimum Education:

- Bachelors Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics related or science-related or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in managing large-scale ADP services projects.
- One or more certifications such as CISSP, CISA, GIAC, GSEC, EnCE preferred.
- Equivalent experience may be substituted for a college degree.

Job Title: SECURITY SPECIALIST

Minimum/General Experience:

- Six (6) years experience in IT Security discipline(s) and technologies including security administration, security software, and computing hardware associated with the assigned area(s) of responsibility.
- Four (4) years experience in one or more of the following: security access protection, systems integrity, audit, vulnerability scanning, penetration testing, risk management, domain structures, user authentication and authorization, encryption, digital signatures and networking; knowledge of Active Directory, LDAP and other AAA protocols.
- Good problem identification, troubleshooting, triage, and containment skills.
- Knowledge of full project life cycle project support with the ability to direct activities and develop and manage project work plans.
- Ability to cultivate relationships with clients at all levels and maintain expertise in current technologies.

Functional Responsibility:

The Security Specialist is responsible for:

- Providing technical and specialized guidance, and solutions to complex information security challenges.
- Performs the design, implementation and support of appropriate access protection; system integrity/reliability; audit control; system recovery methods and procedures; prevention of breaches, intrusions, and/or system abuses; awareness training; and compliance with federal and agency IT security policy directives and regulations.
- Planning, directing, and participating in any/all phases of system security related projects.
- Respond to and remediate information security events related to add/change/deletes and other user privilege changes, respond to and escalate incidents where warranted.
- Perform duties such as: application, log, OS, network level forensic analysis; work within a closely coordinated team during emergencies, responding to computer incidents, insure compliance with client policy, audit, and regulatory requirements.

Minimum Education:

- Bachelors Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics related or science-related or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in managing large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: SENIOR SYSTEMS ANALYST**Minimum/General Experience:**

- Six (6) years of progressively responsible experience in computer systems analysis in an ADP services environment performing system development life cycle activity including systems analysis.
- Four (4) years analyzing and designing application computer systems.
- Experience using Microsoft standard -tools, such as Word, Excel, and MS Project.
- Excellent written and oral communication skills.

Functional Responsibility: The Senior Systems Analyst is responsible for:

- Participating in all phases of the system development life cycle.
- Performing systems analysis, design, integration, development, testing, and implementation activities.
- Participating in the development of application software and system documentation.
- Performing platform alternative analysis and preparing technical reports recommending an appropriate application development environment.
- Participating in presentations and demonstrations to contractor and client staff concerning system development life cycle activities.
- Performing analysis, and developing reports, presentation documents and media, in support of client specific information resource management requirements.
- Designing and developing application prototypes as part of the rapid application development process.
- Performing analysis, report preparation and presentations in support of client information resource management requirements.

Minimum Education:

- Bachelor's Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics-related or science-related, or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in supporting large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: ANALYST**Minimum/General Experience:**

- Two (2) years of experience in performing system or business analysis and system development life cycle (SDLC) support.
- Knowledge and experience of business and workflow analysis. Experience using Microsoft standard tools, such as MS Word, Excel, and MS Project.

- Excellent written and oral communication skills.

Functional Responsibility: The Analyst is responsible for:

- Participating in all phases of the system development life cycle, including systems analysis, design, integration, development support, testing, and implementation activities.
- Supporting the development of application software and documentation.
- Supporting platform alternative analysis and preparing technical reports recommending an appropriate development environment.
- Developing and participating in presentations and demonstrations to contractor and client staff concerning system development life cycle activities.
- Performing analysis, and developing reports, presentation documents, and media in support of client-specific information resource management requirements.
- Supporting the design and development of application prototypes as part of the rapid application development process.

Job Title: DEVELOPER ANALYST

Minimum/General Experience:

- Four (4) years of progressive responsible experience in application systems development; in an ADP services environment performing system development life cycle activity, including the use of contemporary application development tools.
- Three (3) years developing application computer systems.
- Experience using Microsoft standard tools, such as Word, Excel, and MS Project.
- Excellent written and oral communication skills.

Functional Responsibility: The Developer Analyst is responsible for:

- Participating in all phases of the system development life cycle.
- Performing systems analysis, design, integration, development, testing, and implementation activities.
- Developing application software and system documentation.
- Performing platform alternative analysis and preparing technical reports recommending an appropriate application development environment.
- Participating in presentations and demonstrations to contractor and client staff concerning system development life cycle activities.
- Developing system presentation documents and media.
- Designing and developing application prototypes as part of the rapid application development process.

Minimum Education:

- Bachelor's Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics-related or science-related, or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in supporting large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: SYSTEMS ANALYST

Minimum/General Experience:

- Five (5) years of progressively responsible experience in computer systems analysis in an ADP services environment performing system development life cycle activity, including systems analysis.
- Three (3) years analyzing and designing application computer systems.
- Experience using Microsoft standard tools, such as Word, Excel, and MS Project.
- Excellent written and oral communication skills.

Functional Responsibility: The Systems Analyst is responsible for:

- Participating in all phases of the system development life cycle.
- Performing systems analysis, design, integration, development, testing, and implementation activities.
- Participating in the development of application software and system documentation.
- Performing platform alternative analysis and preparing technical reports recommending an appropriate application development environment.
- Participating in presentations and demonstrations to contractor and client staff concerning system development life cycle activities.
- Performing analysis, and developing reports, presentation documents and media in support of client specific information resource management requirements
- Designing and developing application prototypes as part of the rapid application development process.
- Performing analysis, report preparation and presentations in support of client information resource management requirements.

Minimum Education:

- Bachelor's Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics-related or science-related, or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in supporting large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: SYSTEMS DEVELOPER

Minimum/General Experience:

- At least three (3) years of experience in performing systems development support, including software code development in an Automated Data Processing (ADP) environment.
- Experience performing in large teams in complex systems environment.
- Experience developing documentation of program code.
- Experience using Microsoft standard tools, such as MS Office Suite. Excellent written and oral communication skills.

Functional Responsibility: The Systems Developer is responsible for:

- Participating in, at a minimum, the systems design development, testing and implementation and maintenance phases of the System Development Life Cycle (SDLC).

- Participating in all phases of systems development, including programming, customization, testing (unit testing, systems qualification testing, integration testing and user acceptance testing), documentation, and acceptance and maintenance phases.
- Reviewing programming requirements; creating code, applying customization, and developing refinements to requirements in specified media; providing program support, testing, debugging, and writing documentation as required.

Minimum Education:

- Bachelors Degree from an accredited college or university, or equivalent certificate from a certified Automated Data Processing (ADP) training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics-related or science-related; or; (2) is related to the business interest or process of the client organization; or, (3) provide a knowledge base useful in supporting large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: WEB DEVELOPER II

Minimum/General Experience:

- At least two (2) years of experience in performing web-based applications design and development. Additionally, provides application System Development Life Cycle (SDLC) support, which includes knowledge and experience with planning, designing, supporting the development of, testing and implementing applications.
- At least two (2) years developing Internet-based applications.
- Experience developing systems utilizing contemporary web tools such as ASP/Cold Fusion, HTML, DHTML, Visual InterDev, VBScript, Java, JavaScript, XML, ActiveX, RDO/ADO and other contemporary COTS product tools for web development.
- Possesses experience in development of systems utilizing the Oracle/MS SQL Server RDBMS, Oracle PL/SQL, MS SQL stored procedures, MS Visual Basic and has prepared technical systems documentation.
- Experience using Microsoft standard tools, such as MS Word, Excel, and MS Project.
- Excellent written and oral communication skills desired.

Functional Responsibility: The Web Developer II has the following responsibilities:

- Serves as both lead and project developer with experience in the development of web based systems utilizing products & languages such as HTML, XML, ASP, JSP, Java, Oracle or Microsoft application servers, and component-based architectures.
- Develops or programs enhancements to and maintains web-based application software with emphasis on the integration of user interfaces with web application RDBMS.
- Participates in all phases of the system development life cycle, including systems analysis, design, integration, development support, testing, and implementation activities.
- Supports the development of web-based application software and documentation.
- Develops and participates in presentations and demonstrations to contractor and client staff concerning web-based system development life cycle activities.

Job Title: PROGRAMMER ANALYST

Minimum/General Experience:

- Four (4) years of progressive responsible experience in application software code development in an ADP services environment performing system development life cycle activity, including the use of contemporary application development tools.
- Three (3) years developing application computer systems.
- Experience using Microsoft standard tools, such as Word, Excel, and MS Project.
- Excellent written and oral communication skills.

Functional Responsibility: The Programmer Analyst has the following responsibilities:

- Develops or programs enhancements to, and maintains application software,
- Performs application design, programming, customization, documentation and implementation of applications activities.
- Participates in all phases of application programming development with emphasis on programming, customization, testing, documentation and acceptance phases.
- Reviews programming requirements; creates code, applies customization, and develops refinements to requirements in specified-media, provides program support, tests, debugs, and writes documentation as required.

Minimum Education:

- Bachelor's Degree from an accredited college or college university, or equivalent from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is (1) in computer science, mathematics-related or science, related or (2) is related to the business interest or process of the client organization, or, (3) provides an organization knowledge base-useful in supporting large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: JUNIOR SYSTEMS ANALYST

Minimum/General Experience:

- Two (2) years of progressively responsible experience in computer systems analysis in an ADP services environment performing system development life cycle activity; including systems analysis, design, modeling and documentation of application systems.
- One (1) year analyzing and designing application computer systems.
- Experience using Microsoft standard tools, such as Word, Excel, and MS Project,
- Excellent written and oral communication skills.

Functional Responsibility The Junior Systems Analyst is responsible for:

- Participating in all phases of the system development life cycle.
- Performing systems analysis, design, integration, development, testing, and implementation activities.
- Participating in the development of application software and system documentation.
- Performing platform alternative analysis and preparing technical reports recommending an appropriate application development environment.
- Participating in presentations and demonstrations to contractor and client staff concerning system development life cycle activities.

- Performing analysis, and developing reports, presentation documents and media, in support of client specific information resource management requirements.
- Designing and developing application prototypes as part of the rapid application development process.
- Performing analysis, report preparation and presentations, in support of client information resource management requirements.

Minimum Education:

- Bachelor's Degree from an accredited college or university, or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics-related or science-related, or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in supporting large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: WEB DEVELOPER III

Minimum/General Experience:

- At least one (1) year of experience in performing web-based programming.
- Experience developing systems utilizing contemporary web tools such as HTML, DHTML, Visual InterDev, VBScript, Java, JavaScript, XML, ActiveX, RDO/ADO and other contemporary COTS product tools for web development and web graphics design.
- Experience using Microsoft standard tools, such as MS Word, Excel, and MS Project.
- Excellent written and oral communication skills.

Functional Responsibility: The Web Developer III is responsible for:

- Serving as project developer with experience in the development of web-based systems utilizing products and languages such as HTML, XML, ASP, VBScript, JavaScript, JSP and Java.
- Developing or programming enhancements to and maintaining web-based application software with emphasis on user interfaces to web applications, and web page design and development.
- Developing graphical screen mock-ups using tools such as Adobe Photoshop, HTML, HTTP, and JavaScript.
- Supporting the development of application software and documentation.

Job Title: DEVELOPER

Minimum/General Experience:

- Two (2) years of experience in performing systems development support, including software code development in an Automated Data Processing (ADP) environment.
- At least one (1) year experience performing System Development Life Cycle (SDLC) support activities, including the use of contemporary application development tools.
- Experience performing in large teams in complex systems environment.
- Experience developing documentation of program code.
- Experience using Microsoft standard tools, such as MS Office Suite.
- Excellent written and oral communication skills.

Functional Responsibility: The Developer is responsible for:

- Participating in, at a minimum, the systems design development, testing and implementation and maintenance phases of the System Development Life Cycle (SDLC).
- Participating in all phases of systems development, including programming, customization, testing (unit testing, systems qualification testing, integration testing and user acceptance testing), documentation, and acceptance and maintenance phases.
- Reviewing programming requirements; creating code, applying customization, and developing refinements to requirements in specified media; providing program support, testing, debugging, and writing documentation as required.

Minimum Education:

- Bachelors Degree from an accredited college or university, or equivalent certificate from a certified Automated Data Processing (ADP) training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in computer science, mathematics-related or science-related; or; (2) is related to the business interest or process of the client organization; or, (3) provide a knowledge base useful in supporting large-scale ADP services projects.
- Equivalent experience may be substituted for a college degree.

Job Title: TECHNICAL WRITER

Minimum/General Experience:

- Two (2) years of progressive experience developing application system documents in support of system development life cycle activity.
- One (1) year using word processing and/or graphics design software packages to develop application computer system documentation. Has significant experience using personal computers and desktop publishing tools.
- Experience using Microsoft standard tools, such as Word, Excel, and MS Project.
- Excellent written and oral communication skills.

Functional Responsibility: The Technical Writer:

- Participates in the generation of computer system documentation including the development of requirements and user documentation.
- Organizes, outlines, plans, formats and develops documentation with a minimum of direction.
- Prepares reports and documentation to support client and contractor goals.
- Participates in presentations and demonstrations to contractor and client staff concerning topic specific analysis.
- Develops and reviews system presentation documents and media.

Minimum Education:

- Associate's degree from an accredited college or university or equivalent certificate from a certified ADP training facility. Degrees should be conferred with a curriculum or field of study which is: (1) in English or liberal arts, computer science mathematics-related or science-related, or; (2) is related to the business interest or process of the client organization, or; (3) provides a knowledge base useful in supporting large-scale ADP services projects. A year of experience may be substituted for a year of education.
- Equivalent experience may be substituted for a college degree.

STSI IT SCHEDULE PRICE LIST

GSA Labor Category	GSA NET Hourly Rates (2011 - 2014)					
	03/30/11 - 03/29/12		03/30/12 - 03/29/13		03/30/13 - 03/29/14	
	On-Site	Off-Site	On-Site	Off-Site	On-Site	Off-Site
Senior Project Manager	\$224.01	\$235.21	\$232.97	\$244.62	\$242.29	\$254.40
Senior Consultant/IT Specialist	\$204.81	\$215.05	\$213.00	\$223.65	\$221.52	\$232.60
Senior Business Development Analyst	\$182.43	\$191.55	\$189.73	\$199.22	\$197.32	\$207.19
Enterprise Resource Planning (ERP) Systems Analyst	\$170.86	\$179.40	\$177.69	\$186.57	\$184.80	\$194.04
Enterprise Resource Planning (ERP) Application Programmer	\$149.04	\$156.49	\$155.00	\$162.75	\$161.20	\$169.26
Senior Analyst	\$136.96	\$143.81	\$142.44	\$149.56	\$148.14	\$155.55
Project Manager	\$124.04	\$130.24	\$129.00	\$135.45	\$134.16	\$140.87
Senior Infrastructure Engineer	\$140.54	\$147.57	\$146.16	\$153.47	\$152.01	\$159.61
Infrastructure Engineer	\$119.15	\$125.11	\$123.92	\$130.12	\$128.88	\$135.32
Senior Programmer Analyst	\$127.18	\$133.54	\$132.27	\$138.88	\$137.56	\$144.44
Database Analyst	\$121.89	\$127.98	\$126.77	\$133.11	\$131.84	\$138.43
Senior Developer Analyst	\$124.92	\$131.17	\$129.92	\$136.42	\$135.12	\$141.88
Database Specialist	\$119.02	\$124.97	\$123.78	\$129.97	\$128.73	\$135.17
Senior Security Specialist	\$117.77	\$123.66	\$122.48	\$128.60	\$127.38	\$133.75
Security Specialist	\$94.91	\$99.66	\$98.71	\$103.65	\$102.66	\$107.79
Senior Systems Analyst	\$117.82	\$123.71	\$122.53	\$128.66	\$127.43	\$133.80
Analyst	\$108.68	\$114.11	\$113.03	\$118.68	\$117.55	\$123.43
Developer Analyst	\$108.37	\$113.79	\$112.70	\$118.34	\$117.21	\$123.07
Systems Analyst	\$100.97	\$106.02	\$105.01	\$110.26	\$109.21	\$114.67
Systems Developer	\$96.01	\$100.81	\$99.85	\$104.84	\$103.84	\$109.03
Web Developer II	\$96.01	\$100.81	\$99.85	\$104.84	\$103.84	\$109.03
Programmer Analyst	\$81.04	\$85.09	\$84.28	\$88.49	\$87.65	\$92.03
Junior Systems Analyst	\$79.19	\$83.15	\$82.36	\$86.48	\$85.65	\$89.93
Web Developer III	\$63.65	\$66.83	\$66.20	\$69.51	\$68.85	\$72.29
Developer	\$64.01	\$67.21	\$66.57	\$69.90	\$69.23	\$72.69
Technical Writer	\$49.62	\$52.10	\$51.60	\$54.18	\$53.66	\$56.34

- Pricelist current through PO-0023 and Modification A197.
All prices are exclusive of travel-related expenses.

**COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

Solution Technology Systems, Inc. (STSI) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Solution Technology Systems, Inc. (STSI)
Vice President of Operations
Steve Lyman, Phone: (703) 522-2696 X233
e-mail: slyman@stsiinc.com,
Company Fax Number:(703) 522-4182

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

Solution Technology Systems, Inc. (STSI)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s): **GS-35F-03447J.**

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity Date

Contractor Date

Solution Technology Systems, Inc. (STSI)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) **GS-35F-0347J**, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

- (2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

- (3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor; **Solution Technology Systems, Inc. (STSI)**
- (b) Contract Number; **GS-35F-0347J**
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.